Leading The Way Mentorship Program - Mentee Application

IIDA Mid America - Kansas City is committed to advancing interior design and its practitioners as well as cultivating leadership within the design profession. Mentorship builds meaningful professional relationships which allow for the informal transmission of knowledge that in turn shapes future leaders.

Leading The Way (LTW) is open to IIDA members who are on their way to becoming the next generation of leaders within the design community. Designers wishing to enhance their professional development are encouraged to participate in the 8th year of our mentorship program. This one-to-one mentorship program has been designed to highlight IIDA’s emphasis on career advancement.

Program Objectives
- Identify career goals
- Cultivate leadership and practical skills needed to reach your full potential
- Transfer of knowledge between like-minded professionals
- Continue growth and development in your chosen field
- Find your strengths and learn how to apply them
- Expand your professional network
- Build confidence

Participation and Commitment
Participation is limited to 10 participants per session who are actively employed in the design field. Applicants will be required to submit a letter of recommendation from their employer. Participants will be selected based on their written application and interview process.

Selected participants will have a one year commitment beginning February 2020. Each participant must have a minimum of six interactions with his/her mentor and be involved in quarterly events planned for the entire group of mentors and mentees. Each Mentee will be required to maintain a log of all Mentor/Mentee interactions and LTW participation. The completed log must be submitted for program completion.

To ensure the program is mutually beneficial, we ask the following of participants:
- Be an active participant
- Be accountable, commit to all event dates and monthly meetings
- Be passionate about growth and development
- Be trustworthy, provide a confidential atmosphere for open discussion
- Be receptive to feedback, both positive and negative
- Be open to learning new things about yourself

Mentorship Activities
Group events will be organized by the Chapter and dates will be given at the start of the program session. Monthly mentor/mentee meetings will be facilitated by the paired participants.
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Group Events are as follows:

- **February – Discover You**
  - Kickoff to meet the 2020 participants
  - An in-depth discovery session about you
  - Goal setting for the year
- **April – Inspire You**
  - Challenge yourself to expand
- **July – Connect You**
  - Connect you to our Community
- **October – Develop You**
  - LTW VIP event in conjunction with MADA
- **December – Celebrate You**
  - Reflect on the year with your peers

One on One Event Suggestions / Topics of Discussion

- Project and Firm tours
- Attend IIDA events together
- Community service volunteering
- Coffee or Lunch get-togethers
- Art and Architecture exhibits
- First Friday outings in Crossroads
- Advice for various career stages
- What makes firms unique from each other
- Challenging work / client situations
- Presentation Techniques in the industry
- Professional certification / licensure
- How to gain public speaking experience

**Application Process**

- **November 14 - December 18, 2019**  
  Application Open
- **December 18, 2019**  
  Last Day to submit Applications and Referral Letters
- **January 2020**  
  Candidate Interviews prior to selection
- **February - December 2020**  
  Mentors/Mentees meet at least 6 times  
  Attend required quarterly group events

**Application Deadline**

Applications are to be submitted via email no later than December 18, 2019. If you have any questions or require additional information, please contact:

Julia Dunfield | Leading The Way | 816.360.4446
ltw.iidama@gmail.com

Katie Moorman | Leading The Way | 816.527.2231
ltw.iidama@gmail.com
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Applicant Information

Name (First/Middle Initial/Last)

Home Address

City  State  Zip

Email Address  Work or Mobile Phone No.

Employment Information

Present Employer Company Name

Business Address

City  State  Zip

Business Phone above)  Business Email Address (if not the same as

Type of Business  Number of Employees

Years of Experience/Years with Present Employer  Your Present Job Title

How many days per month does your work require you to be out of the city
IIDA Member (yes or no)
NCIDQ Certified (yes or no)
NCIDQ Candidate (yes or no)

Summary of Goals

Please write a paragraph describing your career goals in your current position and as you advance through your professional life.

Please write a paragraph stating specific skills or knowledge that you hope to gain through your participation in LEADING THE WAY.

RETURN COMPLETED APPLICATION TO THE FOLLOWING EMAIL ADDRESS NO LATER THAN DECEMBER 18, 2019:

Julia Dunfield, IIDA
Leading the Way
ltw.iidama@gmail.com